



# Notice of Competition

Type of position (check one):

<p><b><u>Labour Service:</u></b></p> <p><input checked="" type="checkbox"/> Recallable – FTE amount: <u>.38</u></p> <p><input type="checkbox"/> TERM – approx. end date: _____</p>	<p><b><u>Perm Part Time / TERM</u></b></p> <p><input type="checkbox"/> Perm Part Time – FTE amount: _____</p> <p><input type="checkbox"/> TERM – approx. end date: _____</p>
--	--

Competition Number: DOR - 07 - 06

Branch: Fire Management and Forest Protection

Location: Dorintosh Fire Base

Work address: Dorintosh

Working Title: Fire Base Support

CRC Required: YES: \_\_\_\_\_ NO: X

Union Position: YES: X NO: \_\_\_\_\_

Announcement Date: May 01, 2006

Closing Date: May 15, 2006

Number of Positions: One (1)

Salary Range: \$14.080 to \$17.645 per hour

Grade (level): 03

Job (occ code): GML

Labour Service SGEU Section: 20

Saskatchewan Environment is committed to workplace diversity. This position is posted as:

designated for Employment Equity Group members only:	YES	<input type="checkbox"/>	NO	<input checked="" type="checkbox"/>
simultaneous for both Equity & Non-Equity Group members:	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
for the following Employment Equity Groups:				
Aboriginal Ancestry	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
Persons with Disabilities	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
Visible Minorities	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
Woman in non-Traditional Role (applicable only if under-represented by 45%)	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>

Qualified Employment Equity Group members must self-declare in writing (i.e. within a cover letter or résumé) that they belong to one of these groups and proof of declaration must be provided upon request.

**Particulars of Position:**

Responsible to manage equipment, fuel, and facility management activities within the fire management area to include: maintain, track, and reconcile inventory of fire equipment, communications equipment, and fuel supplies; inspect incoming equipment shipments for service and completeness. Complete inventory forms, equipment transfers, and write-offs while forwarding results to Provincial Fire Center Depot as required. Perform maintenance on minor equipment and facilities or grounds. Order equipment, parts, supplies, and pick-up or deliver as required. Conduct maintenance checks at fire cache and re-stock equipment. Other duties as assigned.

Candidates must clearly indicate in their covering letter or résumé where they have acquired their knowledge, skills and abilities. Selections of candidates to be interviewed will be made on the basis of this information.



## Notice of Competition

### **To qualify:**

- Complete a health evaluation according to department protocols
- Possess and maintain a valid Saskatchewan Class 5 driver's license
- Must be able to lift up to 62 lbs.

### **You will have knowledge of:**

- Wildland fire suppression techniques, safety, and fire fighting equipment use and maintenance
- Departmental equipment tracking and inventory procedures
- Obtain a chainsaw maintenance proficiency certificate and fire pump operator and maintenance rating
- Department purchasing policy
- Computer Programs
- Perform minor mechanical and carpentry maintenance

### **You will have the ability to:**

- Work independently with minimal supervision
- Contribute to team effectiveness and morale
- Effectively communicate and follow written and oral instruction
- Fly in small aircraft or helicopters.
- Work in a diverse, multi-cultural environment
- Prioritize work demands

### **You will be:**

- A self-starter
- Adaptable, accountable, organized, and reliable
- Respectful and supportive.

**Interested candidates should submit a cover letter, quoting the competition number, and résumé to:**

**Ron Bannister,  
Forest Protection Officer, Fire Management & Forest Protection  
Saskatchewan Environment  
Box 70, Dorintosh, Sask. S0M 0T0  
Fax: (306) 236-7679  
E-mail Address: rbannister@serm.gov.sk.ca**

We wish to thank all applicants for their interest in employment opportunities with Saskatchewan Environment however only those candidates who are selected for an interview will be contacted.

Please visit the Saskatchewan Public Service Commission's Career Center website for other employment opportunities at: <http://www.gov.sk.ca/psc/careers/>.



Saskatchewan  
Environment

# Notice of Competition

Distribution:

  X   Local Notice Board        X   SGEU Office        X   Human Resources        X   Supervisor